

# COLUMBIA COUNTY BOARD OF COMMISSIONERS

## BOARD MEETING

### WORK SESSION MINUTES

October 14, 2020

The Columbia County Board of Commissioners met in scheduled session with Commissioner Alex Tardif, Commissioner Margaret Magruder, Sarah Hanson, County Counsel, Robin McIntyre Sr. Assistant County Counsel, and Jacyn Normine Board Administrator, with county staff and members of the public via telecommunication. Commissioner Henry Heimuller was not present.

**BOARD DISCUSSION ITEMS** No Board Discussion

#### **STAFF ITEMS**

**Household Hazardous Waste Contract:** Kathleen Boutin-Pasterz explained the current Household Hazardous Waste Collection contract between Clean Harbors and Columbia County expires February 4, 2021. In February of 2014 Clean Harbors was awarded the Household Hazardous Waste Collection contract. Under the terms of the contract, Section III, TERM, the contract term which ended on February 4, 2018, was extended for an additional three (3) years by the County, now due to expire February 4, 2021.

On August 26, 2020 an invitation to Bid (ITB) was issued for the operation of the Columbia County Household Hazardous Waste Collection Program Facility at the Columbia County Transfer Station ITB #C00055-HHW PROG-20. Closing Date and Time was October 1, 2020 at 4:00 pm.

Staff recommends awarding the Household Hazardous Waste Collections contract ITB #C00055-HHW PROG-20 to ACT Enviro The contract will begin February 2021. Commissioner Magruder moved and Commissioner Tardif seconded to authorize the Notice of Intent for the Household Hazardous Waste Contract to ACT Enviro. Commissioner Tardif said it was a pleasure doing business with Clean Harbor. The motion carried unanimously.

**BolaWrap Device:** Sheriff Pixley, Columbia County Sheriff demonstrated the BolaWrap device. This device is a nonlethal tool for law enforcement to use when trying to detain people who are not complying with commands, those who may be experiencing a mental health crisis or who are under the influence of drugs or alcohol.

**Ambulance Service Advisory Committee (ASAC) Plan:** Mike Paul, Public Health Director brought the discussion to the Board regarding the revising the plan for ASAC. Staff recommended to extend the current agreement with the State of Oregon for an additional two years. During this two year period staff will prepare a revised plan to include the next 20 years. After discussion, staff was directed to prepare an amendment to the Franchise Agreement with a two year extension and place on an upcoming consent agenda for approval.

**Restaurant License Renewals:** Mike Paul, Public Health Director presented a cost sheet for current and proposed fees for restaurant licensing. After discussion, the Commissioners would like to explore whether the salaries and benefits for Public Health Environmental Health staff can be paid with CARES funds. If so, this would free up money that would allow the County to waive restaurant and lodging fees for next year. This discussion will continue at the Board of Commissioners regular meeting on 10.21.2020.

**Seasonal Traffic Flow:** Andrea Jurkiewicz, Chief Appraiser and MaryAnn Guess, Tax Collector came to the Board to discuss traffic flow for the election and tax season. Last year, just under 5,000 people visited the courthouse to make their payments in person. There is no way for us to guess how many will visit this year with the ongoing pandemic. Staff is requesting that an additional person be placed at the main doors of the courthouse to direct non-

appointment traffic to the appropriate lines, areas, or drop boxes. After discussion, the Board agreed to bring in a part time seasonal Cardinal Temp.

Staff will coordinate more signage to direct people thru the parking lot to the tax and election drop boxes.

The Board requested that staff send out a run-down of the plan presented for the upcoming tax season to Department Heads and Elected Officials.

**EXECUTIVE SESSION:** No Executive Session.

**ADJOURNMENT**

With nothing further to come before this Board the meeting adjourned at 3:15 PM.

Dated this 14th day of October, 2020

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Jacyn Normine  
Board Office Administrator

By: \_\_\_\_\_  
Alex Tardif, Chair

By: \_\_\_\_\_  
Margaret Magruder, Commissioner

By: \_\_\_\_\_ not present \_\_\_\_\_  
Henry Heimuller, Commissioner

